

G Gnana Sambandam**16 Jan 2015**

SMQ M-22/7

Air Force Station

Sirsa. Haryana – 125055

The Management

M/s Agarwal Packers & Movers Ltd'

Saraswati Vihar, Pitampura,

New Delhi - 110034

Subject: Appreciation for Good Service rendered by Mr. Sachin Dixit (Shifting Asst)

Dear Sir/Madam,

I am writing this letter as a humble note of appreciation for the quality service provided by your Shifting Assistant, Mr.Sachin Dixit, throughout the tenure of my consignment from Air Force Station Sirsa to my home town Thiruvapur vide CG No. HSR000352.

I have been impressed with his dedicative approach and exemplary skills including the kind spoken language. He ensured me the stage to stage transition smoothly and also kept me updated about the status & whereabouts of my consignment which immensely helped me to concentrate on my regular work. You should certainly feel proud of such resources, who can bring in goodwill for the company.

I appreciate the way you have trained your staff and the way they are following their duty perfectly. Keep up the good work. Once again thank you for the good service and I wish the company a lot of success.

Sincerely,



GG Sambandam